



VILLAGE OF OAKWOOD
PLANNING COMMISSION
MEETING MINUTES

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MEETING DATE: JUNE 6, 2022

TIME OF MEETING: 7:00 P.M. MEETING

PLACE OF MEETING: OAKWOOD VILLAGE - COUNCIL CHAMBERS

PRESENT: Rand Broadstreet - Chairperson
Peter Duffy
Malinda Harp
John Latsko

Ross Cirincione - Assistant Law Director
Gary Gottschalk - Mayor

ABSENT: Tracy Moore

The Meeting was called to order at approximately 7:00 P.M. by Rand Broadstreet, Chairperson.

NEW BUSINESS: **ADVANCED SIGN - MR. GABRIEL BARTLETT**
CASE # PC22-112: **BUSINESS OWNER - C2OW, LLC**
24197 BROADWAY AVENUE, OAKWOOD VILLAGE,
OH 44146 PP #795-19-020 Mr. Bartlett is coming before
the Planning Commission to request approval for (1) One Wall
Sign 2'7" X 11' (29-sq. ft.), and (1) One 5' X 8" (40-sq. ft.)
monument sign. (Section 1101.01, 1140.03 & 1185 of the
Codified Ordinance)

Ms. Harp: What is your position with the company?

Mr. Bartlett: I am the permit coordinator for the company and I act as permit agent.

Mr. Duffy: Did you receive the letter from the Village Engineer dated June 3, 2022?

Mr. Bartlett: No, I didn't see that.

Mr. Bartlett was given a copy of the letter with the opportunity to read it.

Mr. Cirincione: I want to direct your attention most specifically to the last paragraph of the Village Engineer's letter regarding the "Veteran's Center Ground Sign". That is the one thing Ed Hren was concerned about. We need to comply with that. Assuming that the Commission grants the application tonight, it will be contingent on compliance with that last paragraph.

Ed Hren, Village Engineer wants to make sure the sign will not project into the Broadway Avenue right-of-way. That would have to be submitted to Ed Hren.

Mr. Bartlett: I've asked my customer multiple times about that. We don't do the drawings. We're not the manufacturer of the signs, we just install the signs, and I've asked my customer multiple times for drawings of where things are going to be measured from the middle of the road.

Mr. Cirincione: It's important that the customer complies with that because otherwise they will not be able to go forward.

Mr. Bartlett: I know the importance of that, and I tried to stress that to them. Brilliant Signs is who I deal with but they are not the best at communication.

Ms. Harp: Are you the person who will be able to enter into that agreement based on the last paragraph of Ed Hren's letter?

Mr. Bartlett: Yes, I am the person. We're actually the people that will put the sign in the ground.

Ms. Harp: So, you understand the last paragraph of Ed Hren's letter?

Mr. Bartlett: Yes!

Mr. Broadstreet: Any other questions?

Mr. Latsko: There are two signs involved, right?

Mr. Cirincione: There is a wall sign and a monument sign. The wall sign is 29-sq. ft. and the monument sign is 40-sq. ft.

Ms. Harp: So, the total square footage for the wall sign is 29-sq. ft. and that is on the front of the building, which is totaled 67-sq. ft.?

Mr. Bartlett: Yes, that is correct.

Ms. Harp: Your monument sign is in front of the same 67-sq. ft. and is 40-sq. ft.?

Mr. Bartlett: Essentially, yes.

Mr. Cirincione: We checked the ordinance and there are 67-lineal feet on the frontage, and if you look at the chart in the ordinances, that qualifies for square footage of a maximum of 135-sq. ft. Therefore, they are within those parameters.

Mr. Duffy: I have no further questions.

Mr. Latsko: Is there any timetable for you to move forward with this project?

Mr. Bartlett: When we have approval, I can ask the manufacturer to start their manufacturing process. So, the manufacturing process could start tomorrow. I believe it takes six to eight weeks to complete the manufacturing of the signs.

MOTION TO APPROVE CASE # PC22-112: CONTINGENT UPON COMPLIANCE WITH THE VILLAGE ENGINEER'S LETTER DATED JUNE 3, 2022 was made by **Peter Duffy**, seconded by **Rand Broadstreet** and upon roll call the **MOTION PASSED** unanimously.

OTHER MATTERS FOR DISCUSSION:

Meeting Date for July 2022:

Due to the July 4th holiday (which falls on the first Monday in July) the Planning Commission Meeting for July will be held July 11, 2022 (the 2nd Monday in July).

Planning Commission "Open Seat" To Be Filled at Next Meeting:

Mayor Gottschalk informed the Planning Commission that he will have a replacement/appointment for Tracy Moore at their next meeting to be held in July.

Future Status of Monuments in Front of Medical Services:

Mr. Broadstreet: Mayor, we're wondering what you're doing about the monuments at Medical Services that have been sitting there for years?

Mayor Gottschalk: They are going to be placed at the entry to the Kroger site. It's going to cost over \$20,000.00 just to move them. They weigh a ton per piece, but the problem right now is that they are right under the wires at Medical Services and they would have to be moved first and then taken out of there. Kelley's Steel has the equipment to move them.

Interstate McBee Project:

Mayor Gottschalk: Interstate McBee will start the footers on their building later this week. That is about a 25-million-dollar project.

Waste Management Project:

Mayor Gottschalk: Waste Management has started work on the back end of their building. That is also a 25-million-dollar project.

Veterans Center:

Mayor Gottschalk: The Veterans Center, which is the middle building, still has further to go toward Broadway Avenue. That will be a well needed fixture once that happens.

Spectrum:

Mayor Gottschalk: An offshoot of Spectrum will be going in right next to General Title, which has been sold to an interior decorator from Cleveland Heights.

Music Recording Studio?

Ms. Harp: What happened to the music and recording studio that was going to go in the playground area across from the church?

Mayor Gottschalk: That didn't happen.

COMMENT FROM AUDIENCE REGARDING:

KROGER FULFILLMENT NETWORK, LLC

Mrs. Mary Davis: It was my understanding that there was going to be mounding on Alexander Road for the driveway going into Alexander Road to the back and it's supposed to be mounded and has not been addressed or approved.

Mr. Cirincione: For the record, that passage was preliminary. Kroger has to come before the Planning Commission again for final approval. Rand Broadstreet made it pretty clear that there are certain things that the Village would be looking for them to do because of the fact that there was an extensive number of established trees that were cut down.

Mr. Duffy: My understanding at this point is that there may be some confusion of the owning of that property; whether its Premier or Kroger.

Mrs. Davis: Kroger owns the Macedonia Road (right side) of the cutting down of those trees. Kroger is the one that owns it now. The one that they needed to fix, Premier was supposed to fix it and that was on Alexander Road. They were going to make another driveway which we never approved, but they cut down the trees before they even got approval for the driveway (and that's owned by Premier).

Ms. Harp: If you look on Page 10 of the May 2nd minutes, we did a motion to approve a "Preliminary Proposed Road".

Mr. Latsko: They wanted to put in a road and a separate walkway for people that are walking into the complex.

COMMENDATION FOR ED HREN:

Ms. Harp: I would like to commend Ed Hren for getting his June 3, 2022 letters to us early.

MOTION TO APPROVE REGULAR PLANNING COMMISSION MINUTES FOR APRIL 4, 2022 was made by **Peter Duffy**, seconded by **Malinda Harp** and upon roll call the **MOTION PASSED** unanimously.

MOTION TO TABLE REGULAR PLANNING COMMISSION MINUTES FOR MAY 2, 2022 was made by **Peter Duffy**, seconded by **Rand Broadstreet** and upon roll call the **MOTION TABLED** unanimously.

***Malinda Harp:** I have a lot to say about the minutes for May 2, 2022. Starting at Page 4, we were discussing Case # PC22-106: Mr. Ronnie Sears who wanted to consolidate some lots. There was a lot of discussion, and almost all of my conversation with him was left out. In the second paragraph the Mayor said: "The County auditor doesn't hear the case and the deed cannot be obtained, etc." My next comment to him was specifically: "That's absolutely incorrect, and then I went probably two to three minutes of explaining to him how absolutely incorrect he was. That entire paragraph 2 or 3 was left out. If it was two or three words, I wouldn't be so concerned, but it was two or three paragraphs."

MOTION TO ADJOURN MEETING was made by **Peter Duffy**, seconded by **John Latsko** and upon roll call the **MOTION PASSED** unanimously.

Meeting Adjourned at approximately 7:23 P.M.

Rand Broadstreet
Chairperson

Cynthia Hines
Recording Secretary