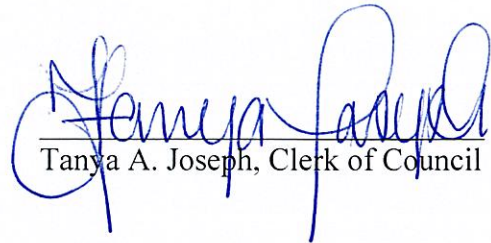


NOTICE OF SPECIAL COUNCIL MEETING

Pursuant to Section 7.08 of the Charter of the Village of Oakwood, notice is hereby given of the calling of a **Special Council Meeting** by Councilmembers Eloise Hardin, Paggie Matlock, and Mary Davis to be held on **September 28th, 2024, at 8:00 a.m.** in the Village Council Chambers, 24800 Broadway Avenue, Oakwood Village, Ohio 44146, to consider the following matter(s):

(See attached Agenda for further information)

In accordance with the provisions contained in the Village Charter no other matters will be considered by Village Council other than those listed herein.



Tanya A. Joseph, Clerk of Council

VILLAGE OF OAKWOOD
COUNCIL SPECIAL MEETING
SEPTEMBER 28TH, 2024
8:00 A. M.
AGENDA

Pursuant to Section 7.08 of the Charter of the Village of Oakwood, Councilmembers Eloise Hardin, Paggie Matlock, and Mary Davis are hereby calling a Special Meeting of Village Council to consider the following:

- 1. Call Meeting to Order**
- 2. Pledge of Allegiance**
- 3. Roll Call**

Council President	Erica Nikolic	Mayor	Gary Gottschalk
Council-At-Large	Johnnie A. Warren	Law	James Climer
Ward 1 Councilperson	Taunya Scruggs	Finance	Brian L. Thompson
Ward 2 Councilperson	Eloise Hardin	Service	Tom Haba
Ward 3 Councilperson	Paggie Matlock	Fire	Dave Tapp
Ward 4 Councilperson	Mary Davis	Police	Mark Garratt
Ward 5 Councilperson	Candace S. Hill	Building	Daniel Marinucci
	(formerly Williams)	Engineer	Ed Hren
		Recreation	Carlean Perez

- 4. Executive Session** to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official

- 5. Legislation**

2024-107	A PAY ORDINANCE AUTHORIZING THE EMPLOYMENT OF AN EMPLOYEE
Introduced by	AND SETTING FORTH THE DUTIES AND COMPENSATION FOR THEIR POSITION
Council as a	AND DECLARING AN EMERGENCY
Whole	
1 st read 9-21-24	
2 nd read 9-24-24	
3 rd read 9-28-24	

- 6. Adjournment**

ORDINANCE NO. 2024-107

INTRODUCED BY COUNCIL AS A WHOLE

**A PAY ORDINANCE AUTHORIZING THE EMPLOYMENT OF AN EMPLOYEE AND
SETTING FORTH THE DUTIES AND COMPENSATION FOR THEIR POSITION AND
DECLARING AN EMERGENCY**

WHEREAS, Dionna Hammett presently holds the title of Executive Assistant to the Mayor for the Village of Oakwood; and,

WHEREAS, no individual shall become employed or be compensated in the Village of Oakwood without a pay ordinance; and,

WHEREAS, a pay ordinance shall have attached an exhibit for a job description of the employment position for which they shall be compensated that describes the following: the title of the position, employee name, the scheduled work days and hours of the position, who the position reports to, location of the position, pay scale range for the position, special requirements of the position, required roles and responsibilities to be fulfilled, and qualifications for the position as well as, any cross-training for coverage of other positions for the specific employee being hired.

NOW THEREFORE, BE IT ORDAINED by the Council of the Village of Oakwood, County of Cuyahoga, and State of Ohio that:

SECTION 1. Council hereby authorizes the employment of Dionna Hammett as Executive Assistant to the Mayor.

SECTION 2. Dionna Hammett shall be responsible for the duties set forth in the job description attached as exhibit A.

SECTION 3. Dionna Hammett, Executive Assistant to the Mayor, shall be compensated at a rate of sixty-five thousand dollars and 00/100 (\$65,000.00) per year retroactive to January 5, 2024.

SECTION 4. The Finance Director is hereby authorized and directed to pay to Dionna Hammett the difference between her present salary and the new rate of pay as set forth in Section 3 hereinabove for the period beginning January 5, 2024 and going forward.

SECTION 5. This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, and welfare of the inhabitants of the Village, the reason for the emergency being the same that relates to the daily operation of a municipal department and the ability of the village to provide uninterrupted services to the citizens of the Village, therefore, provided it receives the two-thirds vote of all members of Council elected thereto. Said ordinance shall be in full force and effect immediately upon its adoption by this council and approval by the Mayor, otherwise from and after the earliest period allowed by law.

PASSED: _____

Erica Nikolic, President of Council

Tanya Joseph, Clerk of Council

Presented to the Mayor: _____

Approved: _____

Gary v. Gottschalk, Mayor

I, Tanya Joseph, Clerk of Council of the Village of Oakwood, County of Cuyahoga, and State of Ohio, do hereby certify that the foregoing Ordinance No. 2024-107 was duly and regularly passed by this Council at the meeting held on _____ day of _____, 2024.

Tanya Joseph, Clerk of Council

POSTING CERTIFICATE

I, Tanya Joseph, Clerk of Council of the Village of Oakwood, County of Cuyahoga, and State of Ohio, do hereby certify that Ordinance No. 2024-107 was duly posted on the _____ day of _____, 2024, and will remain posted in accordance with the Oakwood Village Charter.

Tanya Joseph, Clerk of Council

DATED: _____